



Wraparound Care Policy 2026-28

Contents

1. Introduction	2
2. Aims	2
3. Principles.....	2
4. Admissions.....	3
5. Staffing	3
6. Safeguarding	4
7. Behaviour Expectations	4
8. Inclusions	4
9. Food and Nutrition	4
10. Collection Procedures	5
11. Fees and Payment.....	5
12. Medication	5
13. Health and Safety	5
14. Complaints	5
15. Monitoring and Review	5

1. Introduction

The school is committed to providing a high-quality, safe and inclusive wraparound care provision that supports the needs of pupils and their families. Our breakfast and after-school clubs are designed to provide EYFS children with a welcoming, nurturing and stimulating environment outside of the normal school day, where they feel safe, valued and cared for.

The provision aims to support children's social, emotional and physical wellbeing through a balanced programme of play, recreation and enrichment activities. We recognise that high-quality wraparound care helps children develop confidence, independence, positive relationships and resilience while also supporting working parents and carers with reliable childcare.

The school is committed to ensuring that all aspects of the provision operate in line with our safeguarding responsibilities, equality duties and the school's values. Every child attending the provision will be treated with dignity, respect and fairness, and staff will work in partnership with parents to meet children's individual needs.

2. Aims

The wraparound care provision aims to:

- Provide a safe, secure and welcoming environment before and after the school day where children feel happy, relaxed and valued.
- Support parents and carers by offering dependable childcare that complements the school day.
- Promote children's emotional wellbeing, confidence and independence through positive relationships with adults and peers.
- Encourage healthy lifestyles through nutritious food, physical activity and opportunities for outdoor play.
- Provide a broad range of enjoyable activities that support children's creativity, curiosity, communication skills and personal development.
- Foster positive behaviour by encouraging kindness, cooperation, respect and responsibility.
- Ensure that all children, including those with additional needs, are able to participate fully in the provision wherever reasonably possible.
- Work in partnership with parents to ensure children's needs are understood and appropriately supported.
- Maintain the highest standards of safeguarding, health and safety and professional practice.

3. Principles

The school offers a Breakfast Club and an After-School Club during term time. The clubs are designed to provide a calm and enjoyable environment where children can begin and end their school day positively.

- Breakfast Club offers children a nutritious breakfast alongside opportunities for quiet play, reading, construction activities, arts and crafts or social games before the

school day begins. Staff encourage children to develop independence while ensuring they are settled and prepared for learning.

- After-School Club provides a balance of structured and child-led activities that may include creative arts, outdoor play, board games, reading, construction, STEM activities and seasonal projects.
- Activities are planned to reflect the interests and developmental needs of the children attending. Staff encourage children to make choices, build friendships and develop confidence within a relaxed environment that complements, rather than replicates, the school curriculum.
- The school reserves the right to amend opening hours, staffing arrangements or provision where operational circumstances require. Parents will be notified of any significant changes as early as possible.

4. Admissions

Wraparound care is available to pupils attending the school, subject to availability and appropriate staffing ratios.

Parents wishing to access the provision should complete the school's registration process and provide all required information, including emergency contact details, medical information, dietary requirements and details of any additional support needs.

Places may be booked on a regular or occasional basis, depending on availability. Where demand exceeds capacity, the school may operate a waiting list and prioritise places according to published admission criteria.

The school is committed to promoting equality of access and will make reasonable adjustments wherever possible to support children with SEND, medical needs or disabilities. Parents are encouraged to discuss any additional requirements with the Wraparound Care Leader before attendance to ensure appropriate arrangements can be made.

Admission to the provision remains at the discretion of the school and is dependent upon the school being able to safely meet the needs of the child within the staffing and facilities available.

5. Staffing

The wraparound care provision is staffed by appropriately recruited, qualified and experienced members of staff who are committed to providing a safe, caring and stimulating environment for children.

All staff undergo enhanced Disclosure and Barring Service (DBS) checks before employment and receive safeguarding training in accordance with statutory guidance. Staff also receive appropriate induction, supervision and ongoing professional development to ensure high standards of practice.

The school maintains appropriate staff-to-child ratios based on the ages, needs and number of children attending. Staffing arrangements take account of any additional support required by individual children and ensure adequate supervision at all times.

At least one member of staff with a recognised Paediatric or Emergency First Aid qualification will normally be available during each session. Staff are also trained in relevant areas such as behaviour management, food hygiene, health and safety and inclusion.

The Headteacher retains overall responsibility for the provision, with day-to-day management delegated to the Wraparound Care Leader.

6. Safeguarding

Safeguarding is the school's highest priority.

The wraparound provision operates in accordance with:

- Keeping Children Safe in Education (KCSIE)
- Working Together to Safeguard Children
- The school's Safeguarding and Child Protection Policy

All safeguarding concerns will be reported immediately following school procedures.

7. Behaviour Expectations

Children are expected to:

- show respect to others
- follow staff instructions
- care for equipment
- behave safely
- demonstrate the school's values

Where behaviour causes concern, parents will be informed and appropriate support or sanctions applied in line with the school's Behaviour Policy.

8. Inclusion

The school aims to ensure wraparound care is accessible to all pupils.

Reasonable adjustments will be made where possible for children with:

- SEND
- medical needs
- disabilities

Parents are encouraged to discuss any additional needs before attendance.

9. Food and Nutrition

Breakfast Club will provide healthy breakfast options.

After-School Club may provide a healthy snack.

The school will:

- accommodate medical dietary requirements where possible
- manage allergies safely in accordance with Benedict's Law
- promote healthy eating in line with the School Food Standards

10. Collection Procedures

Children must be collected by an authorised adult.

Parents must:

- collect children promptly
- notify the school of any changes to collection arrangements
- provide emergency contact details

Identification may be requested where necessary.

11. Fees and Payment

Fees are published separately.

Payment is expected in advance unless alternative arrangements have been agreed.

The school reserves the right to suspend bookings where significant unpaid fees remain.

12. Medication

Medication will only be administered in accordance with the school's Supporting Pupils with Medical Conditions Policy.

Relevant medical information must be shared with the school before attendance.

13. Health and Safety

The school will:

- undertake risk assessments
- maintain suitable supervision
- record accidents and incidents
- provide appropriate first aid

Emergency evacuation procedures follow the school's Fire Safety Policy.

14. Complaints

Concerns should initially be raised with the Wraparound Care Leader.

If concerns remain unresolved, parents should follow the school's Complaints Policy.

Emergency evacuation procedures follow the school's Fire Safety Policy.

15. Monitoring and Review

This policy will be reviewed annually by the Headteacher and Governing Board, or sooner where legislation or guidance changes.

Policy written July 2026

Review date July 2028